

Item 7

**SURREY COUNTY COUNCIL
LOCAL COMMITTEE (Surrey Heath)
MEMBERS' ALLOCATIONS 2007/08
8th November 2007**

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2007/08, and consider the requests received.

SUMMARY

This report lists and makes recommendations on bids received for Members' Allocations that have been sponsored by at least one Member.

RECOMMENDATIONS

That the Local Committee :

1. Agree the allocations detailed in paragraphs 17 – 27.
2. Note the allocations made under delegated powers, as detailed in paragraphs 28 – 30.
3. Note the summary of funding in Annex A

CONTACT DETAILS

Accountable Officer: Carolyn Rowe
Area Director
01483 518093

Responsible Officer: Jane Biscombe
Local Committee & Partnership Officer
01276 800269

BACKGROUND

1. The budget available to Members is £66,000 of revenue funding to be spent on local projects to promote the social, environmental or economic well-being of the people of Surrey Heath. This amounts to £11,000 for each County Member of the Committee.
2. An additional capital allocation of £35,000 has been made available to each Surrey County Council Local Committee.

3. The current allocations are set out in Annex A to this report, together with the balance remaining to be spent.
4. At the last meeting Members agreed to pool £5,000 into a central fund.
5. Members also agreed that a maximum level of funding of £3,000 would be considered for revenue funded projects but that projects over £3,000 may be considered for capital funding.

Members' Allocation Criteria for 2007/08

6. Members have been allocated £11,000 each revenue funding plus an additional £35,000 capital funding for the committee as a whole to allocate.
7. Members' Allocations can only be used for purposes that fall under Surrey County Council's legal powers. In summary, this means that funds must be used either for a Surrey County Council service, or under the power to promote the social, economic or environmental well-being of the area contained in the Local Government Act 2000.
8. **Criteria to be considered should include whether projects:**
 - a. support the priorities of Making Surrey a Better Place:
 - to learn and develop
 - to live and do business
 - to travel
 - where vulnerable people are more independent
 - where people feel safe
 - where everybody matters
 - b. support the priorities of the Community Strategy for Surrey Heath:
 - Health
 - Housing and Employment
 - Transport
 - Safety
 - Community Support
 - Education
 - Environment
 - c. Meet demonstrable local needs
 - d. Be possible to implement within the time and budget, offer value for money, have a clear audit trail and demonstrate its impact within 12 months of receiving funding.
 - e. The funding needed is "one-off". Any organisation that uses funding from this source will have to make arrangements for securing any future ongoing funding necessary for their project.
 - f. The project will give long-term benefit and be preventative in purpose.
 - g. The project targets more disadvantaged areas or communities.
 - h. Local Committee funding will unlock more funding from other sources.
 - i. There is no other probable alternative source of funding

The funding should not:

- be used to fund schools for the direct delivery of the National Curriculum as this is already resourced on a formula basis by the County Council
- be used as a "grant" to an individual
- sponsor a political party, including contributing to the expenses of any conference, meeting or other event organised by or on behalf of the party.

Capital Funding

The £35,000 capital is primarily allocated for support to the voluntary sector, however this funding may be used for other functions.

Members' Allocation Procedure for 2007/08

9. To be considered projects need to be sponsored by their local County Councillor in the first instance.
10. If the local County Councillor feels that a project meets the criteria and wishes to sponsor the project and put it forward to the Local Committee for approval, then a bid form (Annex B) needs to be completed by the group applying for funding and returned to the Local Partnerships Team. The Local Partnerships Team will confirm eligibility and, if appropriate, will ensure the project is included in the next Members Allocations Local Committee report for Local Committee approval.
11. If the Local Committee approves the funding then the Local Partnership Team will forward a Service Level Agreement to the group for completion and on receipt of a fully completed Service Level Agreement form will ensure payment is made.

Delegated allocations

12. On the 17 October 2006 the County Council amended the scheme of delegation to give Area Directors, in consultation with the Local Committee Chairman, authority to approve grants from Member's revenue allocations, subject to agreed criteria in order to minimise the time taken to respond to grant applications.
13. The criteria agreed by the Executive on 12 September 2006 are set out below:
 - (i) The application must have been endorsed by the appropriate local Member.
 - (ii) The application should be for a maximum of £1,000
 - (iii) Applications from private clubs or other membership organisations must clearly demonstrate the wider community benefit of the project
 - (vi) Projects must not contravene any of the Council's agreed policies or priorities
 - (v) The application should be for a future project, not a retrospective request
 - (vi) The application should not be to cover ongoing revenue costs
14. At the meeting on 26th July Members agreed the following additional criteria:
 - (i) The money is required before the next Local Committee meeting.
 - (ii) Each individual Member may sponsor up to two grants for approval in between each formal Local Committee meeting.
 - (iii) On receipt of a completed application form that is supported by the local Member the application will be shared with the six County Councillors for their agreement prior to approval by the Area Director.
 - (iv) Allocations made under delegated powers will be reported back to the next Local Committee meeting.

PROPOSALS FROM INDIVIDUAL REVENUE ALLOCATIONS

17. Camberley Athletics Club

Contribution towards phase 5.03 which consists of long / triple jump area. This funding will go towards the continuing work to ensure that Camberley Athletics club can provide top class facilities for local members. An additional £2,000 from the pooled fund is also proposed in this report

Members Name: Fred Chipperfield

Project Cost: £8.042

Amount Requested: £1,000 (12%, total of 37% with the £2,000 allocation from the pooled fund)

18. Crawley Hill SpeedWatch

To purchase equipment to allow a SpeedWatch to be set up in Crawley Hill. This will allow local residents to encourage road safety and work closely with the Police to improve driver behaviour.

Members Name: Maurice Neighbour

Project Cost: £909.60

Amount Requested: £909.60 (100%)

19. Bagshot SpeedWatch (x2)

To purchase two speed measuring devices. Additional costs will be met by funding from the Parish Council to allow local residents to encourage road safety and work closely with the Police to improve driver behaviour.

Members Name: Alan Peirce

Project Cost: £1,219.20

Amount Requested: £1,819.20 (67%)

20. Hubble at Hammond School, Lightwater

To deliver a 24 week course at the Hammond school. The course is puppet based and will address emotional issues for young people overcoming lack of confidence, low self esteem and cultural differences.

Members Name: Alan Peirce

Project Cost: £1,000

Amount Requested: £1,000 (100%)

21. Mytchett Community Centre

To purchase new stage curtains for the hall. Many local groups use the hall for activities and new curtains will enhance the appearance of the hall as well as allow stage productions to look more professional.

Members Name: Chris Pitt

Project Cost: £2,845

Amount Requested: £3,343 (85%)

PROPOSALS FROM POOLED BUDGET

22. Camberley Athletics Club

Contribution towards phase 5.03 which consists of long / triple jump area. This funding will go towards the continuing work to ensure that Camberley Athletics club can provide top class facilities for local members. An additional £1,000 from Fred Chipperfields allocation is also proposed in this report

Members Name: Fred Chipperfield

Project Cost: £8.042

Amount Requested: £2,000 (25%, total of 37% with the £1,000 allocation from Fred Chipperfield's allocation)

23. Old Dean Community Group

Funding for production of 2 newsletters (Nov 07 and March 08) and one community questionnaire, toys and equipment for parent and toddler group, mats for the crèche area to protect the floor and keep the area warm in the winter and funding for 9 kids club days during the school holidays up until April 2007. This funding will allow the Old Dean Community Group to meet the needs of local residents as well as inform and consult residents on the groups work.

Members Name: Maurice Neighbour

Project Cost: £2,950

Amount Requested: £2,950 (100%)

24. Surrey Heath Carers information packs

To inform carers locally about support and information available. SHC will keep the packs up to date and ensure local carers are able to access them.

Members Name: Maurice Neighbour

Project Cost: £403

Amount Requested: £403 (100%)

25. Voluntary Services Surrey Heath – Bite-size seminars.

Funding for VSSH to provide bite-size seminars for local voluntary and community groups. Seminars will be free to attend and will cover governance, planning for the future, applying for funding, marketing, publicity, managing and retaining volunteers as well as working together in partnership and skills sharing.

Members Name: Maurice Neighbour

Project Cost: £2750

Amount Requested: £2750 (100%)

PROPOSALS FROM CAPITAL BUDGET

26. Kings International College – provisions of 60 lockers

Funding to purchase 60 lockers for the 6th Form section of the school to enable students to securely store books, work and personal effects. This will mean that students do not have to carry all their books etc around with them and will be better able to manage their time and workload.

Members Name: Fred Chipperfield

Project Cost: £3,360

Amount Requested: £3,360 (100%)

VARIATION TO EXISTING ALLOCATIONS

27. Storage facilities at St. Francis Pre-School

At the meeting on 26th July 2007, Members agreed funding of £1,600 towards new cupboards and storage facilities enabling the children to have more choice of activities, which can be stored on mobile trolleys and will give them greater access to all the equipment and toys.

A more recent quote for the work has come in at £1,800.

Members are asked to agree the additional £200, taking the total allocation to £1,800.

Members Name: David Ivison

Project Cost: £200

Amount Requested: £200 (100%)

ALLOCATIONS MADE UNDER DELEGATED POWERS SINCE 26th JULY 2007.

28. Camberley Youth Café

Approved 2nd October 2007. To improve resources at the youth café to allow the youth workers to deliver a more activity based programme

Members Name: Maurice Neighbour

Project Cost: £1,000

Amount Requested: £1,000 (100%)

29. Deepcut and Mytchett funday

Approved 13th September 2007. To hire entertainment equipment for the Deepcut and Mytchett funday.

Members Name: Chris Pitt.

Project Cost: £400

Amount Requested: £400 (100%)

30. Friends of Lakeside Primary School

Approved 13th August 2007. To fund shelving in an existing storage shed to allow the school PTA to store equipment.

Members Name: Fred Chipperfield

Project Cost: £307.67

Amount Requested: £307.67 (100%)

CONCLUSION AND REASON FOR RECOMMENDATION

34. The spending proposals put forward for this meeting have been assessed against the criteria and also against County standards for appropriateness and value for money and it is recommended that they should be approved.

WHAT HAPPENS NEXT

35. The agreed payments will be progressed for payment as soon as possible. Agreement forms will be sent to the organisations and payment made when the form is returned.

Annex A

	Project	Allocation £	Date agreed	Paid ?
Capital				
£14,505.21	Kitchen project at Chertsey Road Hall, Windlesham	2,500.00	26.07.07	
remaining	Library development, Frimley C.of.E School	1,655.70	26.07.07	Y
	Counter area at Frimley Green Library	4,950.00	26.07.07	
	Shelving at Camberley Library	1,800.00	26.07.07	
	Playground redevelopment, Watchetts School	2,000.00	26.07.07	Y
	Gazebo for sensory garden, New Dimensions	1,145.00	26.07.07	Y
	Storage facilities, St. Francis Pre-school	1,600.00	26.07.07	Y
	As above	200.00	08.11.07	
	3 x street signs for Heatherside area, Surrey Police	640.38	26.07.07	Y
	Stay & Play Session – Surrey PCT	298.00	26.07.07	Y
	Equipment for coffee morning at Bagshot Library	345.71	26.07.07	Y
	Kings International lockers	3,360.00	08.11.07	
	Total	20,494.79		
Pooled				
£11,152	Training advisors, Camberley CAB	3,000.00	26.07.07	Y
remaining	Sunshine & Showers project, Churches Together	3,000.00	26.07.07	Y
	Surrey Parenting Education & Support	2,945.00	26.07.07	
	Storage facilities for 2 nd Frimley Guide Unit	800.00	26.07.07	Y
	Camberley Athletics Club	2,000.00	08.11.07	
	Old Dean Community Group	2,950.00	08.11.07	
	Surrey Heath Carers	403.00	08.11.07	
	Camberley Youth Café	1,000.00	DP 02.10.07	
	Voluntary services Surrey Heath	2,750.00	08.11.07	
	Total	18,848.00		
Mr Neighbour				
£5,090.40	Speedwatch – Crawley Hill	909.60	08.11.07	
	Total	909.60		
Mr Chipperfield.				
£4,692.33	Camberley Athletics Club	1,000.00	08.11.07	
	Friends of Lakeside Primary School	307.67	DP 13.08.07	Y
	Total	1,307.67		
Mrs Sealy.				
£5,750	Costs towards Chobham & Valley End Magazine	250.00	26.07.07	
	Total	250.00		
Mr Ivison.				
£3,500	Wildlife area & pond, Ravenscote Junior School	2,500.00	26.07.07	Y
	Total	2,500.00		

Mr Peirce.				
£3,780.80	Speedwatch - Bagshot	1,219.20	08.11.07	
	Hubble at Hammond School	1,000.00		
	Total	2,219.20		
Mr Pitt.				
£2,755	Deepcut Village funday	400.00	DP 13.09.07	Y
	Mytchett Community Centre	2,845.00	08.11.07	
	Total	3,245.00		

Surrey County Council's Local Committee for Surrey Heath

Bids for Members' Allocations

<p>1. Name of project:</p>
<p>2. Which organisation would be responsible for carrying out the project?</p> <p>Name of contact person:</p>
<p>3. Description of Project:</p> <p>a) what will be done?</p> <p>b) what needs will it address?</p> <p>c) what geographical area will it cover?</p> <p>4. who will benefit?</p>
<p>5. How do you know it is needed? For example, who have you consulted?</p>
<p>6. When will the project be</p> <p>a) started</p> <p>b) completed</p>
<p>7. What is the total cost of the project? Please include estimate/breakdown of costings.</p>

<p>8. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.</p>
<p>9. Where is the rest coming from? Is it promised already, or still to be found?</p>
<p>9a. Have you applied to anywhere else for this same funding? If so, to whom and when? Please give details.</p> <p>9b. Have you applied for this funding from any other part of Surrey County Council? Please give details.</p>
<p>10. Have you received Local Committee funding for this purpose in the past? Please give details.</p>
<p>11. If this project will need funding in future, how will that be met?</p>
<p>12. Details of the contact person for your project. This should be the person with whom your Local County Councillor will liaise.</p> <p>Name:.....</p> <p>Role in project.....</p> <p>Address.....</p> <p>Tel. No.....</p> <p>Email address.....</p>
<p>13. Name of your local County Councillor who you are asking to support your request to the Local Committee:</p>

Local Partnerships Team
The Absolute Building
Lyon Way, Frimley
Camberley, Surrey. GU16 7ER
Tel: 01276 800208
jane.biscombe@surreycc.gov.uk or amber.Jenkins@surreycc.gov.uk